

College Council Minutes

Date: 5.4.18 | Begin: 12:00 p.m. End: 1:30 p.m. | Location: CC127

Item/Presenter	Minutes
Minutes	Minutes from the meeting held on 4/20/18 were previously sent out for review. Any comments and/or corrections, please contact Beth.
Administrative Regulation (AR) – Facility Use and Terms Conditions – 2nd Read	Bill Waters presented the Facility Use and Terms Conditions Administrative Regulation for the second read. No questions or concerns were brought forward. Next the AR will go back for a second reading at Presidents’ Council.
ISP Reads	<p>Sue Goff brought forward the following Instructional Standards and Policies.</p> <p>ISP 164 Class Section Cancellation – second read. It was suggested to take the policy back to make sure that it is comprehensive. Two suggestions came forward. One was to add the same language as was added to ISP 160 Course Outline and Course Syllabus Information policy to include noncredit offerings. The second was to include others who makes decisions to cancel classes. For instance, it could be the employer who decides to cancel a Customized Training class. This input will go back to the committee to review.</p> <p>Discussion: Matt Goff asked if this policy applied to only credit courses. Currently, the way that it is written, it only speaks to credit courses. He also mentioned that the college isn’t the only ones that cancel our classes.</p> <p>On a side note: Sue mentioned that chances are good that we will revisit this policy again as our guided pathways efforts mature around when we cancel classes in the future.</p> <p>ISP 390 Work-Based Learning (CWE) – second read. There were no further suggestions or comments that came forward.</p> <p>ISP 191 Administrative Withdrawal – first read. The table from the procedure was added just below the summary and the language was changed to reflect that change within Standard 1.</p> <p>ISP 491 Residency Requirements for Graduation – first read. The AS degree was added in Standard 1 and Advanced College Credit (ACC) was deleted in Standard 3. The table was corrected to reflect the correct credit hour ranges for those degree types and the AS degree was included here.</p>

<p>College Council Feedback</p>	<p>In the spirit of improvement, Sue asked attendees of College Council to share feedback as we plan for next year. What works well? What do you like? What would you like to see different? Notecards were passed out and feedback was gathered. We tend to have more information disseminated here at College Council rather than interactive opportunities.</p> <p>Feedback:</p> <p>Remind attendees that they should disseminate the information presented at College Council. Everyone is welcome to attend College Council - All full and part-time faculty, staff, and students. How is this meeting marketed to students? Our elected ASG students report at College Council, but it would be great to hear from other students. We could publicize this through the portal and our electronic reader boards could share this message. Meetings could take place in other meeting spaces here and other locations such as Harmony and Wilsonville campuses.</p> <p>Please email your ideas to Sue or Beth.</p>
<p>Podium Upgrades</p>	<p>Larry Rosenberg shared the list of classrooms that are on the 2018 podium replacement schedule. We are scheduled to replace 31 podiums: 17 at the Oregon City campus, 7 at the new Industrial Technology Center, and 7 at the Wilsonville campus. ITS has been working with Course Scheduling to find the best time to schedule these upgrades. It was suggested to have a communication plan and share information on upcoming trainings.</p>
<p>Committee Reports</p> <ol style="list-style-type: none"> 1. Presidents' Council / Sue Goff 2. Mission Fulfillment / David Plotkin 3. Campus Use & Development / Bob Cochran 	<p>Presidents' Council: No report since the last College Council.</p> <p>Mission Fulfillment Committee: <i>Goals and Objectives:</i> Reviewing the data showed that we need to change or adjust some of the indicators in each core theme – in order to establish better thresholds or to provide indicators that can be compared to other institutions; We have preliminary leading indicators for each strategic priority; We have timelines for accreditation reports, and a plan to have a draft report by June 2018. <i>Current and Future Issues:</i> Review and analyze core theme indicators. Establish realistic thresholds. Incorporate indicators that have comparable data form other community colleges. Create a process for reporting to the board and leadership that is clear and understandable; Ensure that we have strong strategic priority leading indicators with reasonable targets based on comparable data, established benchmarks, or our own history, if comparable data or benchmarks are not available; Review draft of Ad Hoc Report, due fall 2018. Provide feedback on Ad Hoc Report; Review draft of Mid-cycle report, due spring 2018. Provide feedback on Mid-cycle report.</p> <p>Campus Use and Development Committee: <i>Goals and Objectives:</i> Review and comment on proposed changes that affect the college campus. Signage Committee - Contributed to development of the</p>

	<p>Harmony site signage program with emphasis on future articulation of same system to the Oregon City campus; Addressed consistent placement of marketing media monitors within new buildings. Food Service Committee - Conducted a Campus Food Services survey to inform desired changes in café and other food related services. Grounds Committee - Maintained an inventory of trees and plantings which are removed during bond construction and to ensure they are replaced with appropriate plantings. Maintained a learning environment on campus for college courses. Created an aesthetically pleasing and safe environment for those that come on campus. Safety Committee - Reviewed safety-related incidents, injuries, accidents, illnesses, etc. and made recommendations for corrections; Select and conducted quarterly inspections of college property (buildings, grounds, etc.) and identified potential hazards and make recommendations for improvement; Gained understanding to identify hazards and suggestions for prevention.</p> <p>Bond Update</p> <ul style="list-style-type: none"> • ITC – Barlow Lot Phasing (complete June 2018) • DeJardin Expansion (ground breaking June 1st) • Transit Center (June 2018) • Barlow Automotive (Fall 2018) • CS Yard Expansion (pending) • Environmental Learning Center (Dedication June 7th)
<p>Association Reports</p> <ol style="list-style-type: none"> 1. ASG 2. Classified 3. Part-Time Faculty / Leslie Ormandy 4. Full-Time Faculty / Casey Sims 5. Administrative Confidential / Jaime Clarke 	<ol style="list-style-type: none"> 1. ASG: Election results for the ASG president and vice president will be announced May 7. 2. Classified: No report. 3. Part-Time Faculty: Amanda Coffey joined our PTF Board meeting on April 27 to talk about the college’s transition plan and where we can be helpful as we welcome our new president, Dr. Tim Cook. We will be holding a meet and greet for our membership at the Growler Run on May 24. Our third annual barbeque has been scheduled. Nominations for PTF Board opens this afternoon. 4. Full-Time Faculty: We are accepting nominations for our 2018-19 leadership. 5. Administrative Confidential: Our spring term Administrative Confidential meeting is scheduled on May 9. This group is actively looking for a new leader for 2018-19.

<p>Announcements</p>	<p>Denice Bailey – Don't forget to attend the Spring Retiree Reception on May 10.</p> <p>Max Wedding – Today the last day for staff and faculty to register and send in their Processional Registration. Robe and regalia rentals cannot be guaranteed if requested past the deadline. Join us in wishing Joanne well as she prepares to retire at the Happy Trails celebration on May 11.</p> <p>Ryan Davis – Join the English department on Saturday, May 19, for their annual creative writing conference, Compose. Email Ryan Davis or Nicole Rosevear for more information.</p> <p>Matt Goff – Brian Bronson, CEO of Radisys will speak about his professional journey on Friday, May 18.</p> <p>John Ginsburg – Reminders: The Career and Service Learning Fair on May 9 from 10 a.m. – 1 p.m.; Nominate a student by May 14 that displays leadership inside or outside of the classroom for the Cougie Award. Attend the "Bi-" performance by The Miracle Theatre Group on May 9. Look for an email coming your way with information on recruiting peer assistants for the next academic year. These students receive tuition waivers in exchange for their work. The Diversity, Equity and Inclusion committee have created subcommittees. The college has a new Transportation Systems Analyst starting June 11.</p> <p>Jaime Clarke – For the first time this summer, High School Connections will offer Career & Technical Education Summer Camps, June 18-22. Clackamas County students entering 9th-12th grade can earn college credits for free. Choose from one of four camps: Health Sciences, Horticulture, Industrial Technology, and Invention. Each camp has limited space and will use a weighted lottery for placement. Another opportunity is the Summer Scholars Program offered to Clackamas County high school students to help them accelerate their college education by taking tuition-free classes. CCC will waive the tuition for classes taken. Students will be responsible for course fees and books as long as they meet the requirements. For more information, contact Jaime.</p> <p>Sue Goff – The Horticulture Plant Sale on Friday, May 11, from noon – 5 p.m.</p>
<p>Present</p>	<p>Sue Goff (Chair), Jennifer Miller, Max Wedding, Larry Rosenberg, Lisa Reynolds, Ryan Davis, David Plotkin, Laura Lundborg, Denice Bailey, Matt Goff, Lizz Norrande, Kim Kirchhofer, Chris Sweet, Karen Ash, Lloyd Helm, Laura Smith, Mickey Yeager, Lori Hall, Sarah Hoover, Dur Urbassik, Bob Cochran, Patricia Anderson Wieck, Leslie Ormandy, Casey Sims, Beth Hodgkinson (Recorder)</p>